

### Minutes of the Meeting held on 28/10/2020

An online meeting of the Internal Quality Assurance Cell (IQAC) to discuss the agendas as per the requirement of NAAC (National Assessment and Accreditation Council) accreditation of Forest Research Institute Deemed to be University, Dehradun, was convened on 28/10/2020 at 11.00 hrs. Following members attended the meeting:


1. Shri A.S. Rawat, Director, FRI & VC, FRIDU/Chairman IQAC, FRI Deemed to be University.
2. Shri Jagdish Chandra, PCCF & Managing Director, Haryana Forest Development Corporation Limited, Panchkula, Haryana (Member)
3. Dr. N.S.K. Harsh, Scientist-G (Retd.), Forest Pathology Division, FRI (Member)
4. Dr. H.S. Ginwal, Dean (Academic), FRI Deemed to be University. (Member)
5. Dr. A.K. Tripathi, Registrar, FRI Deemed to be University. (Member)
6. Dr. Manisha Thapliyal, Scientist-F, Silviculture Division, FRI (Member)
7. Dr. Vikas Rana, Scientist-E, C&P Discipline, Forest Products Division, FRI (Member)
8. Mrs. Ismita Nautiyal, Scientist-D, Research & Planning Division, Directorate of Research, ICFRE (Member)
9. Ms. Diksha Mishra, Student, M.Sc. Forestry, FRI Deemed to be University. (Member)
10. Dr. V.K. Varshney, Scientist-G, Chemistry & Bioprospecting Division, FRI (Member Secretary)

At the outset, the Chairman welcomed the members of the IQAC and after that the Member Secretary of the IQAC with the permission of the Chair started the proceedings of the meeting.



(V.K. Varshney)

Member Secretary, IQAC  
FRI Deemed to be University  
Dehradun



(A.S. Rawat)

Chairman, IQAC  
Director, FRI & VC  
FRI Deemed to be University  
Dehradun

## **Forest Research Institute Deemed to be University, Dehradun**

### **Agenda of the meeting of the Internal Quality Assurance Cell (IQAC) as per the requirement of NAAC (National Assessment and Accreditation Council) accreditation of Forest Research Institute Deemed to be University, Dehradun**

It is submitted that during the last visit of University Grants Commission (UGC) review committee of Forest Research Institute Deemed to be University (FRIDU), Dehradun in the year 2018, it was recommended by the committee to get Forest Research Institute Deemed to be University accredited by NAAC.

As per their recommendation, initial fee has already been deposited to NAAC agency and the Internal Quality Assurance Cell (IQAC) of the Forest Research Institute Deemed to be University is working on the preparation of Self Study Report (SSR) of Forest Research Institute Deemed to be University to be submitted online on the NAAC website. Now as per the mandate of IQAC, it has to ensure the existing quality of Forest Research Institute Deemed to be University and has to recommend as well for further improvement of the University activities. Following agendas are being proposed before the IQAC for perusal and approval.

#### **Agenda Item No. 1/2020: Brief description of mandate and objectives of IQAC**

**Note:** The format of Internal Quality Assurance Report (IQAR) and PPT presentation of mandate and objective of IQAC be placed as Annexure-I (A) and Annexure-I (B), respectively.

Honorable Chairman and members are requested to go through the annexures –I(A) and I(B).

#### **Agenda Item No. 2/2020: Activities of Forest Research Institute Deemed to be University during academic session 2020-2021.**

**Note:** Following activities are proposed during academic session 2020-2021

- (i) Entrance examination for M.Sc. courses through online remote proctoring method.
- (ii) Entrance examination for Ph.D. programme through online remote proctoring method.
- (iii) Interview of the Ph.D. entrance test qualified candidates through online mode Video Conferencing.
- (iv) Commencement of regular M.Sc. classes
- (v) Commencement of pre Ph.D. compulsory classes through online mode.
- (vi) Conduction of examination of M.Sc. courses.
- (vii) Conduction of examination of pre Ph.D. course.
- (viii) Submission of term papers by M.Sc. students and their evaluation.
- (ix) Organization of online expert lectures by resource persons/ guest faculty for M.Sc. students.
- (x) Organization of lectures pertaining to incubation cell.

Honorable Chairman and members are requested to go through the activities to make a final resolution on the agenda.

Subject to approval, the minutes of the meeting shall be uploaded on IQAC window of FRIDU.

**Agenda Item No. 1/2020: Brief description of mandate and objectives of IQAC**

Member Secretary, through power point, made a presentation on the mandate and objectives of the IQAC and also appraised the Cell about the requirements of Annual Quality Assurance Report (AQAR) of the IQAC.

**Resolution No. 1/2020:** Members having gone through the presentation exhibited keen interest in the AQAR of IQAC.

**Agenda Item No. 2/2020: Activities of Forest Research Institute Deemed to be University during academic session 2020-2021 (July 2020 to December 2020)**

**Following activities were proposed during odd semester (July 2020 to December 2020) of session 2020-2021 –**

- (i) Entrance examination for M.Sc. courses through online remote proctoring method.
- (ii) Entrance examination for Ph.D. programme through online remote proctoring method.
- (iii) Interview of the Ph.D. entrance test qualified candidates through online mode Video Conferencing.
- (iv) Commencement of regular M.Sc. classes
- (v) Commencement of pre Ph.D. compulsory classes through online mode.
- (vi) Conduction of examination of M.Sc. courses.
- (vii) Conduction of examination of pre Ph.D. course.
- (viii) Submission of term papers by M.Sc. students and their evaluation.
- (ix) Organization of online expert lectures by resource persons/ guest faculty for M.Sc. students.
- (x) Organization of lectures pertaining to incubation cell.

**Resolution No. 2/2020:**

The Cell, having gone through the proposed activities, resolved to grant the approval to carry out activities during odd semester (July 2020 to December 2020) academic session 2020-2021.

Dr. N.S.K. Harsh suggested that all the IQAC members of the FRI Deemed to be University should work together and conduct all the necessary activities to complete the AQAR. The Cell accepted the suggestion.

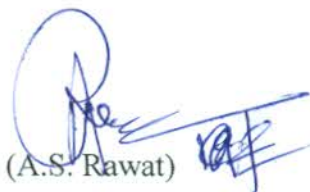
Dr. H.S. Ginwal, Dean (Academic), suggested that all the best practices should be adopted in the institution. Dr. A.K. Tripathi, Registrar, elaborated on the academic and administrative practices being preformed in the FRI Deemed to be University in accordance to the UGC guidelines and norms. The Cell resolved to explore and identify the best practices.

Meeting then ended with thanks to chair & other members.



(V.K. Varshney)

Member Secretary, IQAC  
FRI Deemed to be University  
Dehradun



Chairman, IQAC  
Director, FRI & VC  
FRI Deemed to be University  
Dehradun