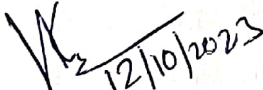


Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on 27/09/2023

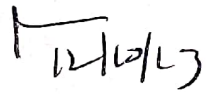
A meeting of the Internal Quality Assurance Cell (IQAC) of Forest Research Institute Deemed to be University, Dehradun, to discuss the agendas, was convened on 27/09/2023 in a hybrid mode. The following members were present in the meeting:

1. Dr. Renu Singh, Director, ICFRE- FRI & VC, FRIDU/Chairperson IQAC, FRI Deemed to be University, Dehradun.
2. Shri Jagdish Chander, PCCF and HoFF Haryana, Van Bhawan, Sector 6, Panchkula, (Member)
3. Dr. S.K. Khanduri, Retd. PCCF (Member) (Joined online)
4. Dr. A.K. Dixit, Nodal Officer, CPPRI, Saharanpur (Member)
5. Dr. Vineet Kumar, Dean (Academic), FRI Deemed to be University. (Member)
6. Dr. A.K. Tripathi, Registrar, FRI Deemed to be University. (Member)
7. Dr. Pratima Patel, Scientist-E & Controller of Examination, FRI Deemed to be University (Member)
8. Dr. Abhishek Verma, Scientist-B & Programme Coordinator, Environment Management, FRI Deemed to be University (Member)
9. Dr. Akhato Sumi, Senior Technical Officer, Forest Products Division, FRI (Member)
10. Shri Shubham Singh, Ph.D. Scholar, G&TI Division, FRI (Member)
11. Shri Suyog, Student, M.Sc. Forestry, FRI DU (Member)
12. Shri Sauradipta Ganguly, Consultant, FRIDU (Co-opted Member)
13. Dr. Deepshikha Nirala, Junior Consultant, FRIDU (Co-opted Member)
14. Dr. V.K. Varshney, Scientist-G, Chemistry & Bioprospecting Division, FRI (Coordinator)

At the outset, the Chairperson welcomed the members of IQAC and after that the Member Secretary of the IQAC with the permission of the chair started the proceedings of the meeting.


(V.K. Varshney)

Coordinator, IQAC
FRI Deemed to be University


(Renu Singh)

Chairperson, IQAC
Director, ICFRE-FRI
Dehradun
& VC, FRI Deemed
to be University
Dehradun

Forest Research Institute Deemed to be University, Dehradun

Agenda of the meeting of the Internal Quality Assurance Cell (IQAC) of Forest Research Institute Deemed to be University, Dehradun

Following agendas were proposed before the IQAC for perusal and approval.

Agenda Item No. 1/2023:

To consider the confirmation of the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 06.09.2022

Resolution No. 1/2023: A copy of the minutes was circulated to each member of the IQAC on 21/09/2022 for their review and comments. Since none of the members expressed any disagreement with the minutes, they were considered approved.

Agenda Item No. 2/2023:

To consider the compliance report on the resolutions of the Internal Quality Assurance Cell (IQAC) passed in its meeting held on 06.09.2022.

Resolution No. 2/2023: Members having gone through the compliance report accepted the same.

Agenda Item No. 3/2023:-

(A) Activities of Forest Research Institute Deemed to be University during academic session 2023-2024 (January, 2023- June, 2023).

Note: Following activities are proposed during academic session 2023-2024 (January, 2023- June, 2023)

1. Declaration of result of M.Sc. Programmes.
2. Conduction of Pre Ph.D. Compulsory Course work Examination.
3. Commencement of regular M.Sc. classes.
4. Preparation of Placement Brochure for M.Sc. Programmes and Campus Placement Drive for M.Sc. Programmes.
5. Submission of Term papers by M.Sc. students and their evaluation.
6. Organization of expert lectures by resource persons/guest faculty for M.Sc. students.
7. Conduction of one day study tours and field excursions for M.Sc. students.
8. Conduction of M.Sc. even semester examinations.
9. Notification for M.Sc. and Ph.D. Entrance Examination.
10. Entrance examination for M.Sc. Programmes.
11. Organization of Annual Cultural Event.

(B) Activities of Forest Research Institute Deemed to be University during academic session 2023-2024 (July 2023-December 2023).

Note: Following activities are proposed during academic session 2023-2024 (July, 2023-December, 2023)

1. Declaration of result of M.Sc. courses and M.Sc. Entrance Examination.
2. Conduction of Remote Proctored Online Ph.D. Entrance Examination.
3. Orientation & Commencement of regular M.Sc. classes through online/offline mode.
4. Interview of the selected candidates for the Ph.D. programme.
5. Organization of Pre-Ph.D. Compulsory Coursework.
6. Submission of Term papers by M.Sc. students and their evaluation.
7. Organization of online expert lectures by resource persons/guest faculty for M.Sc. students.
8. Conduction of regular one day study tours and field excursions for M.Sc. students.
9. Conduction of M.Sc. odd semester examinations.
10. Preparation for 6th Convocation of Forest Research Institute Deemed to be University.
11. Organization of four days Annual Sports.
12. Meetings of administrative/ academic bodies.

Resolution No. 3/2023:

- (A). The Cell, having gone through the proposed activities during January, 2023- June, 2023 resolved to grant the ex post facto approval.
- (B). The Cell, having gone through the proposed activities during July 2023-December 2023 resolved to grant the approval.

Agenda Item No. 4 /2023:-

(A) Activities initiated by Forest Research Institute Deemed to be University under best practices during academic session 2023-2024 (January 2023- June 2023).

Note : Following activities are explored and identified by the Forest Research Institute Deemed to be University under best practices during academic session 2023-2024 (January 2023- June 2023)

1. Submission of project proposal and conduction of lectures pertaining to Incubation Cell to encourage the students/ Ph.D scholars in innovation and entrepreneurship.
2. Organization of guest talks, seminars/webinars and competition/quiz for the students wherein eminent personalities from the research/corporate field are invited to share real life experiences with students. A good blend of theory and practical is experienced by the students.
3. Placement of M.Sc. students.
4. Conduction of regular academic/administrative meetings by the University for timely completion of the curriculum and conduction of examinations.

5. To take initiatives to improve the university environment regularly to achieve excellence in academics.
6. Revision of ordinance(s)/ acts/ regulations as per UGC directions.
7. Enrolment of FRIDU in various portals for the welfare of students
8. To carry out activities under Mission LiFE campaign

(B) Activities initiated by Forest Research Institute Deemed to be University under best practices during academic session 2023-2024 (July 2023- December 2023)

Note : Following activities are explored and identified by the Forest Research Institute Deemed to be University under best practices during academic session 2023-2024 (July 2023-December 2023).

1. Organization of guest talks, seminars/webinars and competition/quiz for the students wherein eminent personalities from the research/corporate field are invited to share real life experiences with students. A good blend of theory and practical is experienced by the students.
2. Preparation for campus placement drive for all the M.Sc. programmes.
3. Conduction of regular academic/administrative meetings by the University for timely completion of the curriculum and conduction of examinations.
4. To carry out activities under the Mission LiFE campaign.

Resolution No. 4 /2023:

(A). The Cell, having gone through the proposed activities during **January, 2023- June, 2023** resolved to grant the ex post facto approval.

(B). The Cell, having gone through the proposed activities during **July 2023-December 2023** resolved to grant the approval.

Dr. Renu Singh, Chairperson IQAC, reiterated about the need of special lectures / guest lectures on the topics suitable for the overall development of the students on monthly basis. Additionally she suggested that the students should actively participate in internships offered by government organizations, and relevant industries, and also engage in regular interactions with officials of State Forest Departments during their study tours and field excursions. This would provide them valuable exposure to field operations. Emphasizing the significance of developing communication skills and fostering knowledge-sharing for the capacity-building of students, she recommended that the Master Thesis viva voce examinations be kept open to all master's and doctoral students with marks allotment on the evaluation of their presentations. In response to the suggestion of Dr. S.K. Khanduri, she proposed exploring the possibility of arranging an annual research seminar for all Ph.D. scholars registered at the institute. (Action: Dean Academic, FRIDU).

Dr. Jagdish Chander suggested (i) conducting an annual review of the syllabus for existing courses; (ii) inviting resource persons from leading Forestry Institutes regularly to conduct M.Sc. and Ph.D. viva voce examinations; and (iii) arranging special talks by motivational speakers to boost students' confidence and morale. In response to point (i), the registrar pointed out that an annual review of the syllabus for existing courses is already conducted regularly by the Board of Studies (BoS). In response to point (ii), the registrar informed that outside experts of the concerned fields are regularly invited to conduct the viva voce examinations of Ph.D. scholars and M.Sc. students. In response to point (iii) the registrar further informed that in past several motivational lectures were arranged to boost the morale and confidence of the students and same will be continued in future also (Action: Dean (Academic)).

Dr. S.K. Khanduri and Dr. A.K. Dixit recommended the need of enhancement of students' skills through regular students' talks and inviting experts for guest lectures and soft skill development sessions, aiming to benefit students during placement interviews. Responding to this, Dr. Vineet Kumar, Dean (Academic) informed, that the University recently organized two special lectures on September 21, 2023 by distinguished speakers: Professor Rajneesh Kumar from IIT Madras, a recipient of the Shanti Swarup Bhatnagar Award, and Professor Molokitina Nadezhda, Director of the Permafrost Programme at the School of Advanced Engineering, Earth Cryosphere Institute. These lectures focused on innovations in the fields of technology, environment, and science. Appreciating these efforts, **Dr. S.K. Khanduri** suggested arranging more similar lectures in the future. In the context of organizing students' talks, **Dr. Akhato Sumi** recommended the implementation of classroom presentations by students as a method to assess their internal assignments. (Action: Dean Academic).

The meeting was ended with vote of thanks given by the Coordinator of the Cell.