

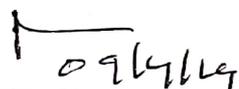
Minutes of the Meeting held on 11/03/2024

A meeting of the Internal Quality Assurance Cell (IQAC) of Forest Research Institute Deemed to be University, Dehradun, was convened on 11/03/2024 in a hybrid mode to discuss the agendas. The meeting was attended by the following members:

1. Dr. Renu Singh, Director, FRI & VC, FRIDU/Chairperson IQAC, FRI Deemed to be University.
2. Shri Jagdish Chander, PCCF and HoFF Haryana, Van Bhawan, Sector 6, Panchkula, (Member) (Attended the meeting online)
3. Dr. S.K. Khanduri, Retd. PCCF (Member)
4. Mrs. Jayshree Ardey Chauhan, Retd. PCCF (Member)
5. Dr. Vineet Kumar, Dean (Academic), FRI Deemed to be University. (Member)
6. Dr. Pratima Patel, Scientist-E & Controller of Examination, FRIDU (Member)
7. Dr. Abhishek Verma, Scientist-B & Course Coordinator, Environment Management, FRIDU (Member)
8. Dr. Akhato Sumi, Senior Technical Officer, Forest Products Division, FRI (Member)
9. Shri Shubham Singh, Ph.D. Scholar, G&TI Division, FRI (Member) (Attended the meeting online)
10. Shri Sauradipta Ganguly, Consultant, FRIDU (Co-opted Member) (Attended the meeting online)
11. Ms. Deepshikha Nirala, Junior Consultant, FRIDU (Co-opted Member)
12. Dr. V.K. Varshney, Scientist-G, Chemistry & Bioprospecting Division, FRI (Coordinator)

At the outset, the Chairperson welcomed the members of IQAC and after that the Member Secretary of the IQAC with the permission of the chair started the proceedings of the meeting.


(V.K. Varshney)
Coordinator, IQAC
FRI Deemed to be University
Dehradun


(Renu Singh)
Chairperson, IQAC
Director, ICFRE-FRI
& VC FRI Deemed
to be University
Dehradun

Forest Research Institute Deemed to be University, Dehradun

Agenda of the meeting of the Internal Quality Assurance Cell (IQAC) of Forest Research Institute Deemed to be University, Dehradun

Following agendas were proposed before the IQAC for perusal and approval.

Agenda Item No. 1/2024:

To consider the confirmation of the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 27/09/2023

Resolution No. 1/2024: A copy of the minutes was circulated to each member of the IQAC on 12/10/2023 for their review and comments. Since none of the members expressed any disagreement with the minutes, they were considered approved.

Agenda Item No. 2/2024:

To consider the compliance report on the resolutions of the Internal Quality Assurance Cell (IQAC) passed in its meeting held on 27/09/2023

Resolution No. 2/2024: Members having gone through the compliance report accepted the same.

Agenda Item No. 3/2024:-

Activities of Forest Research Institute Deemed to be University during academic session 2023-2024 (January, 2024- June, 2024).

Note: Following activities are proposed during **academic session 2023-2024 (January, 2024- June, 2024).**

- (i) Declaration of result of M.Sc. Programmes.
- (ii) Conduction of Pre Ph.D. Entrance Examination and Compulsory Course work.
- (iii) Commencement of regular M.Sc. classes.
- (iv) Preparation of Placement Brochure for M.Sc. Programmes and Campus Placement Drive for M.Sc. Programmes.
- (v) Submission of Term papers by M.Sc. students and their evaluation.
- (vi) Organization of expert lectures by resource persons/guest faculty for M.Sc. students.
- (vii) Conduction of one day study tours and field excursions for M.Sc. students.
- (viii) Conduction of M.Sc. even semester examinations.
- (ix) Notification for M.Sc. and Ph.D. Entrance Examination.
- (x) Entrance examination for M.Sc. Programmes.

Resolution No. 3 /2024

The Cell, having gone through the proposed activities for January, 2024- June, 2024 resolved to grant the approval.

Agenda Item No. 4 /2024:-

Activities initiated by Forest Research Institute Deemed to be University under best practices during academic session 2023-2024 (January, 2024- June, 2024).

Note : Following activities are explored and identified by the Forest Research Institute Deemed to be University under best practices during academic session 2023-2024 (January, 2024- June, 2024)

- (i) Preparation of detailed academic calendar and course plan at the beginning of the semester for all M.Sc. courses.
- (ii) Organization of guest talks and seminars/webinars for the students wherein eminent personalities from the research/corporate field are invited to share real life experiences with students. A good blend of theory and practical is experienced by the students.
- (iii) Preparation of Placement Brochure for all the M.Sc. Programmes.
- (iv) Conduction of Placement campaign for all the M.Sc. Programmes.
- (v) Conduction of regular academic/administrative meetings by the University for timely completion of the curriculum and conduction of examinations.

Resolution No. 4 /2024:

The Cell, having gone through the proposed activities for January, 2024- June, 2024 resolved to grant the approval.

IQAC Chairperson, Dr. Renu Singh suggested (i) mandating attendance of Master Thesis viva voce examinations for all master's and doctoral students, and explore the possibility for the master's students to attend the Ph.D. pre thesis submission seminar in hybrid mode (Action: Dean Academic, FRI DU); (ii) that the FRIDU website should regularly feature information regarding the university's enrollment in various portals ((Action: Registrar, FRI DU); (iii) exploring the idea of organizing an annual research seminar for all Ph.D. scholars registered with FRIDU to showcase their work, along with presenting awards to the scholars for motivation (Action: Dean Academic and Registrar, FRI DU); and (iv) to activate the university's incubation cell and pursue DST for financial assistance to establish it (Action: Dr. Vipin Prakash, Member, Incubation Cell, FRIDU).

IQAC Members Dr, S.K. Khanduri, and Mrs. Jayshree Ardey Chauhan suggested enhancing the presentation by providing detailed data to elaborate on resolution's compliance. The chairperson of the IQAC, Dr. Renu Singh, affirmed their suggestions and advocated for the same action. (Action: Coordinator, IQAC, FRI DU).

IQAC Member Shri Jagdish Chander suggested updating the university website with upcoming academic events. (Action: Registrar, FRIDU).

IQAC Member Dr. Akhato Sumi suggested adding the following information to the university website: (i) Student participation in national and international scientific meetings. (ii) Academic excellence awards received by students.

The meeting was ended with vote of thanks given by the Coordinator of the Cell.